

**President: Janelle Nichols**

1. Principal Simpson - was going to speak tonight with regards to the Bond on the Ballot for November but was not able to attend. The vote is to refinance the Bond for future structural and security upgrades and updates. This will apply to all Douglas County schools.
2. PTO Shirts - have arrived and can be picked up this evening
3. Committee Reports
  - a. Ben's Brigade - Pints with the Principals on Thursday, October 24. The meeting will be at 6:00 pm instead of 8:00 pm. Pizza will be provided. More of a social event, less of a meeting.  
  
Dad's Night Out will not take place in November and plan to push it out to January.  
  
Meeting still scheduled for November 7 as of now.
  - b. Teacher Appreciation - PTO provided Qdoba at conferences before break and was a success!
  - c. Uniform Buy Back - shed is overflowing with uniforms! In desperate need of scheduling a sale and looking to do so on a Saturday morning
  - d. Virtues - school is still handing out stickers to students outlining the virtues and virtues are being updated in the newsletter
  - e. Yearbook - Yearbook Elective will start in November. Yearbook sales promoted in the newsletter just had a price increase. Pictures can be sent to Erin at [yearbook@bfacademy.org](mailto:yearbook@bfacademy.org)
  - f. Trunk or Treat - in desperate need of additional candy and popcorn for the event, ideally due by Monday, October 28  
  
All volunteer cars accounted for and confirmed.
4. Newsletter - weekly document sent out on Thursdays to all parents.
  - a. A request has been made to send out committee reports on Tuesdays, that being said the deadline for reports would be the Friday prior. The basis for this decision is that the majority of the families read their newsletters on Sundays, and if certain reminders are sent earlier in the week it is likely that families will not miss them. The hope is that this format will also educate families with regards to each committee's involvement within the school.
5. Updated PTO Calendar will be sent out with meeting minutes

**Vice President: Andrey Flanigan**

1. Volunteers of the Month
  - a. Selected for Parking Spot - Jeremy and Erin Casseli, volunteer often in the lunchroom

- b. Randomly Selected - Daniel Flint, "jack of all trades" and helps when and where needed
2. Directory Spot - will work to upload the spreadsheet on Friday, a bit more manual than intended with changes and hope to have completed the following Friday.

**Secretary: Kelly Dees**

1. Meeting Agendas
2. Vote Log Review

**Treasurer: Christiana Sparks**

1. Month to month changes
  - a. Franklin Fest - Ticket sales were \$6,781 less \$400 for volunteer refunds for total ticket sales of \$6,381. Bottom Line with Sponsor donations was \$1,138
  - b. Still collecting sponsor payments
  - c. Spirit events - Shake Shack Spirit Night \$350, Spirit Rock
  - d. Expenses - Classroom Planners and Trunk or Treat Supplies and deposits for BENefit Bash
  - e. Coding Critter Robots for \$541
  - f. Teacher Appreciation Items
2. Bank Balances
  - a. Checking account \$57,804
  - b. Savings account \$27,828
  - c. PayPal Account \$190
  - d. Total \$85,821

**Social Coordinator: Ewelina Chrzanowski**

1. Franklin Fest Recap
  - a. Over 700 attendees
  - b. Positive response to the grilling and sides prepped by Monty
  - c. Work to keep amount of food distribution consistent throughout the event
  - d. Include toppings for the burgers if you choose to grill again. The decision not to have this year was a PTO Executive Committee decision
  - e. Stayed under budget
  - f. THANK YOU TO VOLUNTEERS!
2. Sweetheart Ball
  - a. Hollywood Red Carpet Theme
  - b. Will serve gelato and have a candy bar
  - c. In need of an Event DJ

**Fundraising: Erin Wiley**

1. Committee Reports
  - a. Spirit Wear - Last store had 142 orders and made \$1825. Veteran's Day shirts have arrived and student volunteers will help to distribute. 183 orders and brought in approximately \$4300 w portion will be donated. Next store 11/4-11/17 for delivery in time for holidays. There will be an option to indicate if items are a gift or

not.

- b. Spirit Nights - Two spirit nights in November, Evere 15% of purchase will be donated back to school and Kristy Kreme Digital Donuts Event

September Spirit Night at the Rapids game only brought in \$220, may be something to reconsider for next year.

Qdoba Night brought in \$545 in line with Parent/Teacher Conferences

For December considering Zell's and a possible Parents Night Out with Legacy Martial Arts

Sandwich Boards used to display Spirit Night posters in need of an upgrade and PTO will look into possible replacement

- c. Sponsorships -

Franklin Fest Sponsor materials received in time and displayed prior to the event and throughout the event

Banners for the gym have been received and will be hung in the gym within the week prior to the start of the basketball season

Website and glass display case in the lobby have been updated

Sponsor Mingle on November 14 at Gelato

Working with Erin for BENefit Bash to incorporate sponsors

Working to procure door prizes from sponsors for the Faculty Holiday Party

- d. Spirit Rock

## 2. Spring Fundraiser - BENefit Bash

- a. Save the Dates have been distributed - event date is March 8, 2025
- b. In need of an affordable AV Company for the Fundraising component of the event
- c. Procurement of Auction Items for the event - correspondence templates for designated groups (parents, local business, etc.)
- d. Looking to host a Volunteer Kick-Off Party to encourage/educate volunteers to assist in procurement of auction items
- e. Also working on email template for Room Parents to begin preparation of classroom baskets
- f. Looking to draft a letter to teachers to see if any are interested in donating their time as auction items
- g. Ticket Sales will open in January 2025

## Room Parent Coordinator: Amy Marks

- 1. Halloween Parties - emails sent out to classrooms
  - a. Trick or Treat Schedules provided to all classrooms
  - b. Still seeking a few lists of volunteers from the Room Parents for the parent volunteers for each party to distribute to the Front Office
  - c. Will send the document for parents to checks their kids out from Kelley Marie to the room parents this evening

**Next Meeting:** Wednesday, November 13 at 6:30 pm

