



BOARD OF DIRECTORS
WORKING SESSION MEETING MINUTES
WEDNESDAY, JULY 31, 2024

8:30 AM – 3:00 PM

Kiewit Conference Room: 10055 Trainstation Circle, Lone Tree, CO 80124
Due to the length of the working session, it will not be broadcasted via Zoom.

MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

STRATEGIC GOALS (2023/2024)

- (1) Improve Educational Experience with Positive School Culture and a Focus on Enhancement of Middle School Electives.
- (2) Maintain Financial Stability and Transparency with a Focus on Facility Management and Improvement.
- (3) Increase Parent Satisfaction and Engagement and Demand for Enrollment.
- (4) Retain and Recruit High Quality Staff.
- (5) Accountability of All Stakeholders for the Success of BFA.
- (6) High Functioning Board and Quality Governance.
- (7) Renew Charter Contract by June 30, 2024.

Board Attendees: Haley Maglieri, Adam Lucero, Sarah Nisbet, Keri Street, Stephen Bentley, Melody Matthews, Justin Mayhall

Other Attendees: Diana Simpson

Haley calls working session/meeting to order at 8:31 AM

Opening - Haley Maglieri

- Welcome/Announcements/Intros
- Mission/Vision
- Pledge of Allegiance
- Amend/Approve Agenda
 - Haley motions to approve the Agenda
 - Sarah seconds the motion
 - Agenda is unanimously approved

Consent Agenda - Haley Maglieri

- Minutes of May Board meeting
 - Haley asks to move approval of May minutes to August meeting to which the Board agrees

Open Comments - Haley Maglieri

- Remarks will be limited to three minutes per person. Guidelines below.
- Open comments submitted through the online form before noon on Tuesday, July 30, 2024 will be read at the meeting.
 - No open comments were received/read

Selection and Approval of Officers and Board Committee Assignments for SY24/25 - Adam Lucero

- Approval of Vice President
 - Adam nominated by Haley
 - Melody seconds nomination
 - Adam accepts nomination
- Approval of Secretary
 - Keri nominated by Melody
 - Sarah seconds nomination
 - Keri accepts nomination
- Approval of Committee Assignments
 - Curriculum Committee- Haley/Justin
 - Community Events Committee- Justin
 - Finance Committee- Sarah
 - PTO- Keri
 - Student Accountability Committee- Melody
 - STEM Committee- Stephen
 - Long Range Planning- Adam/Haley
 - Uniform Liaison- Melody
 - DCSD Alliance- Haley/Adam

Review and Approve Board Calendar

Board Self-Evaluation / Goal Setting - Haley Maglieri and Adam Lucero

- Board Self-Evaluation
- Discussion: Responsibilities and Goal Setting
- Identify action items from parent, staff survey and student Survey

Review/Approve Strategic Plan - Haley Maglieri

- Vote on Strategic Plan
 - Haley moves to approve 2024-25 Strategic Plan
 - Adam seconds motion
 - 2024-25 Strategic Plan is unanimously approved

Policy Review Schedule

BFA Board Resolution re: Officers and Directors

Sign Board Agreements/Oath - Haley Maglieri

- Convene into executive session pursuant to C.R.S. § 24-6-402(4)(h) to discuss individual students (a closed session – Diana Simpson invited)
- Convene into executive session pursuant to C.R.S. § 24-6-402(4)(f)(l) to discuss personnel matters

Haley calls to convene into executive session at 11:22 AM

- In attendance: Haley Maglieri, Adam Lucero, Sarah Nisbet, Keri Street, Stephen Bentley, Melody Matthews, Justin Mayhall, Diana Simpson, no objections
- No votes taken
- Haley calls to adjourn executive session
- In attendance: same as above, no objections
- **Haley adjourns meeting at 12:20 PM**

Lunch

Principal Update - Principal Simpson

- **Initiatives for SY24/25**

Financial Update - Sarah Nisbet

- Review and approve May 2024 financials
 - Sarah moves to approve May 2024 financials
 - Melody seconds motion
 - May 2024 financials unanimously approved

- Financial Direction/Strategy
- Approval of Finance Committee Chair
 - Sarah moves to approve Lance Klassen as Finance Committee Chair
 - Haley seconds motion
 - Finance Committee Chair unanimously approved

PTO EOY Report - Keri Street (written report submitted)

Committee EOY Reports

- SAC - Melody Matthews
 - written report submitted
- STEM Committee - Stephen Bentley
- Curriculum Committee
- Facilities
 - discussion about forming Long Range Planning committee instead of continuing Facilities committee

Board Meeting Efficiencies / Governance for SY24/25 - Haley Maglieri

- Transparency and Visual aids
- Communication

BFA Foundation Meeting - Sarah Nisbet

- talked about discussing Foundation business at every Board retreat
 - Sarah calls Foundation meeting to order at 3:07 PM
 - Sarah motions to approve Foundation Financials
 - Justin seconds motion
 - Foundation Financials unanimously approved
 - Sarah motions to adjourn Foundation meeting
 - Stephen seconds motion
 - Meeting adjourned at 3:10 PM

Board Attendance at BFA Trainings/Events - Principal Simpson and Haley Maglieri

Board BOLTS - Haley Maglieri

- Google Doc for Parents and Staff
- Communication to Families
- Certificate/Recognition

Important Dates

- DCSD Online Express Check-In (July 22 - 31)
- First Day of School (August 14)
- August Board Meeting (August 20)
- Back to School Night (August 27/28)

Review Action Items

- Submission of Director Oaths

Adjourn

- Haley motions to adjourn meeting
- Adam seconds motion
- Haley adjourns meeting at 3:18 PM

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meeting Requirements.

The BFA Board works for the students, parents and patrons of BFA in promoting the vision and mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic. This is our opportunity to hear from students, parents and patrons for deliberation and discussion.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion.