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## BOARD OF DIRECTORS MEETING MINUTES TUESDAY, NOVEMBER 14, 2023

5:30 PM – Middle School Commons – Ben Franklin Academy

Join Zoom Meeting:

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVLK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614 Passcode: 9tEDvA

### MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

### VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

### STRATEGIC GOALS

- 1) Improve educational experience with positive school culture and a focus on enhancement of Middle School Electives
- 2) Maintain financial stability and transparency with a focus on facility management and improvement
- 3) Increase parent satisfaction and engagement and demand for enrollment
- 4) Retain and recruit high quality staff
- 5) Accountability of all stakeholders for the success of BFA
- 6) High functioning Board and quality governance
- 7) Renew Charter Contract by June 30, 2024

Board Attendees: Haley Maglieri, Adam Lucero, Stephen Bentley, Mette Castor (via Zoom), Melody Matthews, Sarah Nisbet, Keri Street,

Other Attendees: Diana Simpson, Halsley Hoff, Erika Kranz, Betsy Brown, Lara Chatterton Zoom  
Attendees: Hawkins, Janelle Nichols, Greg Todd, Rachel's iphone, Trent, Ryan Ramus, K. Brooks, Carrie

### Haley calls the meeting to order at 5:30 PM

- **Opening – Haley Maglieri**
  - Welcome/Announcements/Intros
  - Mission/Vision
  - Pledge of Allegiance
  - Amend/Approve Agenda
    - Adam motions to approve the Agenda
    - Melody seconds the motion
    - The Agenda is unanimously approved

- **Consent Agenda – Haley Maglieri**
  - Approve Minutes of the October 24, 2023 Board Meeting
  - Haley motions to approve the Consent Agenda
  - Stephen seconds the motion
    - The Consent Agenda is unanimously approved
  
- **Open Comments – Mette Castor**
  - Remarks are limited to three minutes per person. See guidelines below.
  - Open comments received before noon on Tuesday, October 24, 2023 were read at the meeting.
    - No open comments were received/read
    - One open comment received in person – Emmett Ongert, 3<sup>rd</sup> Grade, More Mac & Cheese, PLEASE!
  
- **Good News From BFA – Mette Castor**
  - CEC Veterans Day Assembly was a huge success
  - Trunk or Treat had 25 cars and was lots of fun
  - Spirit Week
  - Basketball season has started
  - 5A Passed
  - New Lunch Aide has been hired and also an additional IA
  - 2<sup>nd</sup> Grade presented their Greek gods and goddesses projects
  - 4<sup>th</sup> Grade Medieval projects
  - 6<sup>th</sup> Grade Mediterranean Fair
  - 7<sup>th</sup> Grade presented Book Reports
  
- **Board BOLTS – Haley Maglieri**
  - Recognize November 2023 Board BOLTS
  
- **Treasurer’s Report – Sarah Nisbet and Halsley Hoff** ○ Review October 2023 Financials. The Finance Committee has reviewed and recommends approval of the October Financials.
  - Vote to approve the October Financials.
    - Sarah motions to approve the October Financials
    - Adam seconds the motion
    - The October Financials are unanimously approved
  
- **Principal’s Report – Diana Simpson** ○ Principal Simpson discussed her report (written report submitted)
  
- **Fall Parent Survey (Final) Review – Melody Matthews**
  
- **Board Succession Planning – Adam Lucero and Keri Street**
  
- **PTO Report – Keri Street** ○ Written report submitted
  
- **Board Committee Reports** ○ Facility Committee – Adam Lucero ○ Community Events Committee – Mette Castor ○ Curriculum Committee – Haley Maglieri ○ School Accountability Committee – Melody Matthews ○ STEM Committee – Stephen Bentley

- **Convene into executive session (CRS § 24-6-402(4)(f)(I) to discuss personnel matters (a closed session – Diana Simpson invited to attend)**
  - Haley convenes executive session at 7:24 PM ○ In attendance: Haley Maglieri, Adam Lucero, Stephen Bentley, Mette Castor, Melody Matthews, Sarah Nisbet, Keri Street, Diana Simpson ○ No votes were taken
  - Haley motions to adjourn executive session
  - Sarah seconds the motion
  - Haley adjourns executive session at 9:09 PM
  
- **Summary with Calendar**

End of Trimester	November 15
STEM Family Night	November 15
Thanksgiving Holiday	November 20-24
2 <sup>nd</sup> Grade Musical	November 29
3 <sup>rd</sup> Grade Musical	November 30
SAC Meeting	December 2
PTO Meeting	December 13
December Board Meeting	December 19
Winter Break	December 25-January 5

- **Closing** ○ Review Action Items ○ Review Votes
  - Future Agenda Items
  
- **Adjourn**
  - Haley motions to adjourn the meeting ○ Sarah seconds the motion
  - Haley adjourns the meeting at 9:09 PM

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meetings Requirements.

The BFA Board works for the students, parents, and patrons of BFA in promoting the Vision and Mission of the school. Community input that can help the Board meet the challenge of educating children to BFA’s high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents, and patrons for deliberation and discussion.

