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## BOARD OF DIRECTORS MEETING MINUTES TUESDAY, AUGUST 22, 2023

5:30 PM – Middle School Commons – Ben Franklin Academy

Join Zoom Meeting:

<https://us02web.zoom.us/j/88528410614?pwd=ejUwNFVPeFVlK0hBQ09Fd3poVk9aUT09>

Meeting ID: 885 2841 0614

Passcode: 9tEDvA

### MISSION

The mission of Ben Franklin Academy is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

### VISION

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, the arts, and literacy. We will be a data-driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering social emotional development, character, sports, and nature.

### STRATEGIC GOALS

- 1) Improve educational experience with positive school culture and a focus on enhancement of Middle School Electives
- 2) Maintain financial stability and transparency with a focus on facility management and improvement
- 3) Increase parent satisfaction and engagement and demand for enrollment
- 4) Retain and recruit high quality staff
- 5) Accountability of all stakeholders for the success of BFA
- 6) High functioning Board and quality governance
- 7) Renew Charter Contract by June 30, 2024

Board Attendees: Haley Maglieri, Stephen Bentley, Mette Castor, Adam Lucero, Melody Matthews, Sarah Nisbet, Keri Street

Other Attendees: Diana Simpson, Halsley Hoff, Erika Krantz

Zoom Attendees: Rick Zaccaria, Greg Todd, Michelle Bynum, Jeremy, Sabia Sabia, Hawkins, Janelle Nichols, Justin Mayhall, Chandra Monis, Knoth, Rachel Keillor, Ariana, Christi Jenkins, Deidel, Erica P, Kristin Clark-Bretch, Lindsay, Philip Rehberger, Betsy Brown, Whitney Olson, Becky Archunde, Celeste

### Haley calls the meeting to order at 5:30 PM

- **Opening – Haley Maglieri**
  - Welcome/Announcements/Intros
  - Mission/Vision
  - Pledge of Allegiance
  - Amend/Approve Agenda

- Haley proposes moving the Key, Key Fob, and Access Policy review to a later date; add Review, discuss and approve the Strategic Plan
- Mette motions to amend the Agenda ○ Adam seconds the motion
- The amended Agenda is unanimously approved
  
- **Consent Agenda – Haley Maglieri**
  - Approve Minutes of the July 23, 2023 Foundation Meeting
  - Approve Minutes of the July 23, 2023 Board Working Session ○ Adam motions to approve the Consent Agenda ○ Sarah seconds the motion
    - The Consent Agenda is unanimously approved
  
- **Open Comments – Mette Castor**
  - Remarks are limited to three minutes per person. See guidelines below.
  - Open comments received before noon on Tuesday, August 22, 2023 were read at the meeting.
    - Four open comments were received/read
  
- **Good News From BFA – Adam Lucero**
  - New Family Orientation had a great turnout
  - Back-to-School Picnic was a huge hit and the food trucks were a great addition
  - Staff attended Emergenetics training on August 11<sup>th</sup> ▪ Carpool ended at 4:05 today!!
  
- **Review Principal Goals and Evaluation Matrices for 2023-2024 – Haley Maglieri**
  
- **Principal’s Report – Diana Simpson** ○ Principal Simpson discussed her report (written report submitted)
  - CMAS results were discussed
  
- **Explanation of New Policy Review Process and Policy Review – Haley Maglieri** ○  
Mobile Electronic Device Usage Policy
  - Asset Management Policy
  - Student Discipline Policy ○ Homework Policy
    - All four policies were reviewed and approved
  
- **PTO Report – Keri Street** ○ Written report submitted
  
- **Board Committee Reports** ○ Facility Committee – Adam Lucero ○ Community Events Committee – Mette Castor ○ Curriculum Committee – Haley Maglieri ○ School Accountability Committee – Melody Matthews ○ STEM Committee – Stephen Bentley
  - Finance Committee Board Report/August Meeting Minutes – Sarah Nisbet
  
- **Treasurer’s Report – Sarah Nisbet and Halsley Hoff** ○ Review May, June, and July 2023 Financials. The Finance Committee has reviewed and recommends approval of the May, June, and July Financials.
  - Vote to approve the May, June, and July Financials.
    - Sarah motions to approve the May, June, and July Financials
    - Haley Seconds the motion

- The May, June, and July Financials are unanimously approved
- **Revisit, Discuss, and Vote on 2023-2024 Strategic Plan**
  - The 2023-2024 Strategic Plan is unanimously approved
- **Summary with Calendar**
  - Back to School Night (K-4): August 29
  - Back to School Night (5-8): August 30
  - Labor Day (No School): September 4
  - CEC Monthly Meeting: September 5
  - SAC Monthly Meeting: September 7
  - PTO Monthly Meeting: September 13
  - Finance Committee Meeting: September 13
  - September Board Meeting: September 19

Back to School Night (K-4)	August 29	Back To School Night (5-8)	August 30
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Finance Committee Meeting			September 13
September Board Meeting			September 19

- **Closing**
  - Review Action Items
  - Review Votes
  - Future Agenda Items
    - Policies for Review in September: Parent Communication, Volunteer and Visitor, Teacher Compensation
- **Adjourn**
  - Haley motions to adjourn the meeting
  - Mette seconds the motion
  - Haley adjourns the meeting at 7:55 PM

All Ben Franklin Academy (BFA) Board of Directors (Board) meetings are open to the public and are conducted in compliance with Colorado Open Meetings Requirements.

The BFA Board works for the students, parents, and patrons of BFA in promoting the Vision and Mission of the school. Community input that can help the Board meet the challenge of educating children to BFA's high standards is always welcome. Thus, the Board welcomes comments from members of the public during the public comment time set aside on the agenda on any topic.

The Board may choose to respond to public comments during this open forum but is not required to do so. The Board will only take action on items listed on the agenda. For other matters, the Board will receive comments only, and may, at its discretion, refer the matter or calendar the issue for future discussion. This is our opportunity to hear from students, parents, and patrons for deliberation and discussion.

