



Director Election Policy
of
Ben Franklin Academy

A. Mission Statement

Ben Franklin Academy's mission is to develop young adults with character like America's founding Renaissance man, Benjamin Franklin: well-read, scientifically curious, and civically engaged.

B. Vision

Our students will excel academically through a challenging, sequenced curriculum that emphasizes math, science, and literacy. We will be a data driven institution, focusing on individual students. Our students, teachers, parents, staff, and leaders will be held accountable for the success of our school. Finally, we recognize that an education is incomplete without fostering the arts, sports, nature, and character.

C. Purpose

It is the duty of the Board of Directors to maintain and promote the mission and vision of Ben Franklin Academy. As such, candidates for election to the Board of Directors shall be sought who have a demonstrated desire, characteristics, quality, and add to the diversity of the board to maintain and promote the mission and vision of the Academy. These candidates shall be held accountable for the success of the school.

D. Seats

The board of directors shall comprise seven (7) seats labeled "Seat 1," "Seat 2," "Seat 3," "Seat 4," "Seat 5," "Seat 6," and "Seat 7." Seat 1 and Seat 2 shall be Class A directors. Seat 3 and Seat 4 shall be Class B directors. Seat 5, Seat 6, and Seat 7 shall be Class C directors. Class A directors shall serve an initial term ending with the regular meeting in May 2012. Class B directors shall serve an initial term ending with the regular meeting in May 2013. Class C directors shall serve an initial term ending with the regular meeting in May 2014. Seat 2, Seat 4 and Seat 7 shall be board appointed directors and shall be appointed by the majority of directors then in office.



E. Terms

Directors shall serve a term of three (3) years from the date of their election, or until their successors are seated. A full three-year term shall be considered to have been served upon the passage of three (3) annual elections. Directors can be removed in the manner provided by the Colorado Revised Nonprofit Corporation Act.

F. Election Arrangements

The Board Secretary shall announce the board seats up for election to each family within a week after the annual February board meeting (“the February Communication”). Candidates must be nominated in writing to the Board Secretary prior to the annual March board meeting. The Board Secretary shall distribute information about each candidate to each family prior to the April board meeting (“the April Communication”).

The Secretary of the Board shall be responsible for all election arrangements and shall follow the procedures dictated herein.

G. Notice

In the February Communication, the Board Secretary shall notify individuals in the Parent Voting Group of the date of the next Board election, the term of the Board positions open, the number of positions open, the eligibility requirements for candidates, the proxy voting procedures (if any), the nomination procedures, the application procedure, the deadlines for any voting related procedures, the means for voting, and any other voting procedures. In the April Communication, the Board Secretary shall notify individuals in the Parent Voting Group of the eligible candidates for each seat, provide a means for each individual within the Parent Voting Group to vote, and specify any voting requirements. Whenever notice to eligible voters is given, such notice shall be sufficient if given by the Academy’s normal means of communicating with parents and the Academy shall have no obligation to notify separately parents who, through no action of the Academy, lack access to or fail to receive such communications.

H. Elections

Seat 1, Seat 3, Seat 5, and Seat 6 shall be elected by a Parent Voting Group. Elections shall be completed prior to the annual board meeting held each May to enable an announcement at the May meeting. The candidate(s) receiving the most votes will fill the available seats on the



Academy's Board of Directors. In the event of a tie vote for a position, a second ballot will be cast for that position only, with only the tied candidates participating. Should a second tie occur, a result will be obtained by flipping a coin.

I. Appointments

Seat 2, Seat 4, and Seat 7 shall be appointed by majority vote of the Directors. Such appointments can be selected from the Parent Voting Group, Board of Directors, or the community at large. These seats shall be filled at the May Board meeting.

J. Director Eligibility

Candidates for election shall be nominated by another Director or a parent from the Parent Voting Group. The nomination process shall be explained to the eligible voters in the February Communication. Only one person per family may serve on the Board at any one time. A Director cannot be a paid employee of the Academy.

K. Eligibility of Voters

The Parent Voting Group consists of each parent or guardian whose children attend the School and teachers currently employed at the school. The Parent Voting Group shall elect the directors filling Seat 1, Seat 3, Seat 5, and Seat 6. Each individual within the Parent Voting Group can vote for one candidate for each available seat.

L. Postponements

In the event an annual board meeting is canceled or postponed for any reason, the deadlines mentioned herein shall be effective as of the date and time of the announced and posted board meeting time.

Revision status:
Created 3/18/2011
Revised 3/26/2011
Approved 4/12/2011